



**The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.  
Every child. One Voice**

**LPES PTA  
General Board Meeting Agenda  
November 8, 2023  
Laurel Park Elementary School Media Center  
6:30pm**

**Call to Order – 6:39pm**

**Welcome - Julie Neild**

- We are recording to put a recording online for individuals who aren't able to join. Recording is available [HERE](#).
- All in attendance who have signed in will get entered to win a week of track out came from Esports donation.
- Shout outs – Trunk or Treat team, Go Play Save team, Communications team, Advocacy

**President's Report - Julie Neild**

- Still need 1 more person to be part of Nominating Committee/volunteers always welcome/be sure to fill out the wake background check
  - Need 1 additional member to support the board, networking opportunity to find individuals to serve in ways to support a building a pipeline to bring in volunteers. Reach out to Becky Davidson or Abbey Kruse for more information.
  - Next year's 5th grade legacy project will be fixing up the outdoor classroom
    - Outdoor classroom needs repair, fix up benches, plant flowers, etc.
- Working on bringing back Field Day with Coach Edwards & YMCA
  - Dates still in discussion, two days planned Trks 1 & 3 together, 2 & 4 together
- Painting of blacktop outside
  - Will be painted on September 18, starting in the morning - additional space for children to play
  - Additional volunteers needed - sign up genius to be available

**Treasurer's Report - Kelly McGowan**

- [Review of current budget](#)
  - Rolled over \$8500 into checking account
  - Top sources of income, GPS, General Fundraiser, Spirit Wear
  - Passive fundraising
  - Givebacks

- School supply kits
- Spirit Nights
- Spirit Rock
- Expenses
  - K and 5<sup>th</sup> grade teams have made use of funds
  - Teacher mini grants – 5 teachers have utilized funds
  - Finished paying off shade structures
  - Fundraising expenses
  - Cultural Arts programs
  - 1<sup>st</sup> Lego League
  - Staff Support & Wellness – meals, substitutes
- Taxes for 2022 have been filed
- [Budget amendment proposal](#)
  - Increase Spirit Wear by \$1500 income – has done well this year, looking to purchase new items (motion, Michelle O’keefe, Second Amy Gagnon) Motion approved
  - Advocacy – add a new line item \$200 – support advocacy efforts (motion, Anne Paul, second, Bethany Bryant) Motion approved
  - Media Center Resources – add a new line \$4,000 – primarily for clarity, funds from the book fair that we spend on media center books (previously it was all lumped together under book fair – expenses and money to spend on books) (motion Jenny Garcia, 2<sup>nd</sup> Melissa Page motion approved.
  - Book Fair - \$6,000 – reducing by \$4,000 to move that to Media Center Resources line
  - Spirit Rock - \$75 – paint and supplies for volunteer who is painting the rock (motion to approve Michelle Okeefe, 2<sup>nd</sup> Jenny Garcia) motion approved
  - Field Day – add a line item - \$150 – primary need is volunteers, funds to buy treats for students after field day, flyers if needed (motion – Ryan Garcia, 2<sup>nd</sup> Joahнна W.) motion approved

### **Programs Update - Tracy Zimmermann**

- Trunk or Treat review
  - Moved a few weeks earlier do to other event conflicts, had great attendance
  - Trunks moved inside to tables
  - Thank you to all who volunteered!
  - Devoted City church brought in volunteers, Apex High School volunteers
- Reflections review – national PTA art contest, dance, film, art, music
  - Submissions from LPES were recently turned in
- Walk & Roll to School Day review – Paulie's organized event, there will be another event in the spring
- Science Fair- 12/7/23 6PM-7PM (Alyssa Page)

- Deadline for registration is November 22
- Have a large need for judges, science or engineering background – rubric included for judging
- Ideas for projects – links on [LPES PTA website](#)
- Need Spring Family Movie Night coordinator/committee
  - Coordinator needed for Movie Night – we will be holding movie night on May 17
  - Contact Tracy Z. if interested in being a Coordinator or a part of the planning committee

### **Fundraising Update - Becky Davidson**

- [Fundraisers review](#) – upcoming Spirit Nights and funds earned so far in 2023
- Spirit Nights-more to come
- Book Fair-Days of volunteers needed, Sign up Genius to come
- Spirit Rock Rentals—dates still available on Givebacks
- Lew Wilson Art-great Christmas gifts
- Spirit Wear – restock t-shirts, magnets, stadium cup, stickers for water bottles, hoodies (zip)
- Yearbooks available - \$5

### **LPES Administration Update - [Charelle Lovett](#)**

- Roof replacement begins November 14th
- Draft Student enrollment plan

### **Teacher(s) Update -**

- Ms Rose(K-2 Representative)
  - Thank you: Lamination, Snack Cart, Nov 7 Breakfast, IA Luncheon, Printer for Intervention
  - Stickers for Spirit Nights- helpful!
  - Trunk or Treat/Class Pumpkins
  - Room Parent/ Class Directory - thank you to Anne Paul for taking over being a liaison from PTA to Room Parents

### **Advocacy Update - Michelle O’Keefe**

- D9 BAC Meeting 12/11 West Cary Middle – check website for dates/ info
  - Board Advisory Council - Advocacy chair and principals attend quarterly
  - Hosting January 29<sup>th</sup> meeting at LPES with Dr. Taylor
  - All meetings are open to the public
- School Board Meeting Updates

### **New Business - ALL**

- Funds available for projects discussion
  - Survey feedback –
    - most requested was field drainage – advocate with WCPSS to fix
    - Playground equipment
      - 1<sup>st</sup> grade playground requests – soccer goals, stools, spinning chairs

- Indoor classroom resources – Tier 2 & 3 resources
      - Potential idea – use a mini grant line specifically for resources
      - Idea – create a ‘library’ resource for all teachers to pull from
        - Storage? Would be able to find location
      - Idea – by grade level or general? – recommended for it to be general use for all teachers to rent from
    - Recommendation – advocacy – voting event next year
      - Suggestion – light up cross walk sign, speed bumps
      - Question – is there an opportunity to pull funds now, prior to meeting? Yes, could use line item of one time projects
      - Question – We keep hearing that it’s a county issue or it’s a state issue? Michelle O’Keefe – multi prong issue – budget was just passed 2 weeks ago – talking to school board, commissioners and state legislature members
      - Plan for next meeting – have budget line items and solidified plans for next General meeting
  - Art to Remember – only way to buy supplies for the art room, magnets, christmas ornaments
    - Flyers will be sent home soon
    - PTA to support and post on social media and Room Parent communication
  - Raffle winner – Jenny Garcia
  - Upcoming Spring General Meetings
    - February 7 @ 6:30pm
    - May 15 @ 6:30pm

**Meeting adjourned : 7:53pm**

Attendees:

Michelle O’Keefe
Elizabeth Duke
Barb Conroy
Emily Obriot Hoch
Hattie Davis
Julie jaquillard
Cheryl Conrad
Melissa Witte
Alyssa Page
Anne Paul
Mayuri Khatri

Johanna Waeschle
Amy Gagnon
Tamara Simpson
Abbey Kruse
Kelly McGowan
Ryan Garcia
Michelle Benavides
Bethany Bryant
Michael Durdock
Rick Kupselaitis
Becky Davidson
Julie Neild
Tracy Zimmermann
Jennifer Garcia
Laura Benner